



Board of Education of the City of St. Louis
CAREER OPPORTUNITY

Position Title:	School Climate Specialist District Liaison
Payroll/Personnel Type:	11/12 Month
Reports to:	Deputy Superintendent

Position Summary:

The School Climate Specialist works towards this goal by focusing on four major initiatives: (1) increase student attendance; (2) promote positive school climate; (3) ensure student health and wellness; and (4) provide intensive support for our most disengaged youth. These initiatives serve as the foundation for establishing a safe and effective learning environment by: (a) establishing clear expectations and rules for appropriate student behavior; (b) identifying disciplinary responses for inappropriate student behavior; and (c) identifying options for prevention, intervention, and remediation for student behavior. Position is designed to promote the use of appropriate progressive discipline when necessary to minimize the loss of instructional time and maintain a safe learning environment.

Essential Functions:

- Be the primary person responsible for preventing, identifying, and responding to bullying reports in the school, in accordance with school practices
- Work to coordinate climate related school events
- Work to create systems to ensure a positive school climate for all members of the St. Louis Public School community
- Provide leadership to the school community in the prevention, intervention, and response to reports of bullying, discrimination, and otherwise mean-spirited behavior in the school
- Work to ensure implementation of SLPS School Climate Plan
- Coordinate the provision of annual training to all staff on the prevention intervention, and response to bullying, discrimination, and otherwise mean-spirited behavior in schools in collaboration with the School Climate Committee
- Chair the School Climate Committee
- Coordinate the school's efforts in gathering multiple measures of school climate data
- Investigate or supervise the investigation of reported acts of bullying in accordance with the SLPS District School Climate Plan and Board of Education Policy
- Ensure the implementation of intervention/response plans for all verified acts of bullying
- Research new programs and developments regarding school climate
- Maintain confidentiality of student records

Knowledge, Skills, and Abilities:

- Use the above mentioned data to enact the Positive School Climate priority described in the School Accountability Plan, in alignment with the district plan
- Serve as your schools' representative on the District School Climate Committee
- Collect and maintain records of reports and investigations of bullying in the school
- Disseminate information from the District Climate Committee

Experience:



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- Three to five years of work experience with conducting mediations, developing behavior interventions, supporting teachers in implementing behavior interventions, analyzing data, resolving complex situations including legal matters in a school setting
- Demonstrates effective oral and written communication skills
- Ability to motivate and inspire a diverse set of stakeholders towards a common goal

Education:

- Bachelor’s Degree (required)

Physical Requirements:

- Must be physically able to operate a motor vehicle
- Must be able to exert up to 10 pounds of force occasionally, and/or a negligible amount of force constantly to lift, carry, push, and pull or otherwise move objects, including the human body
- Light work usually requires walking or standing to a significant degree

Working Conditions and Environment:

- Work is routinely performed in a typical interior/office environment
- Very limited or no exposure to physical risk

Disclaimer:

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Review/Approvals:

_____	_____
Employee	Date
_____	_____
Immediate Supervisor	Date
_____	_____
Human Resources	Date

In connection with hiring for this position the district shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, age, disability, veteran status or national origin.



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